

11 Oct 65 - Copies sent to all Rec. Admin. Officers including [redacted]

Approved For Release 2005/08/03 : CIA-RDP70-00241R000500040049-8

*also: cc to RAS!*

12 October 1965

To : *all ARO's (see attachment)*

From : Chief, Records Administration Staff/DDS

Subject: Records Administration Officers Meeting, 20 October 1965

1. There will be a meeting of all Records Administration Officers on 20 October 1965 at 10:30 A.M. in Room 1000, Key Building.

2. [redacted] will be our hosts. They will tell you how they use the Terminal Digit Filing System and take you on a brief tour of their installation. Allow about an hour for this meeting.

3. Please let me know by 18 October if you will come to the meeting.

